

**PROCEEDINGS OF THE BROWN COUNTY
EDUCATION & RECREATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Education & Recreation Committee** was held on Thursday, October 7, 2010 at Pamperin Park

Present: Jesse Brunette, Tim Carpenter, Bill Clancy, John Vander Leest,
Excused: Vicky Van Vonderen
Also Present: Tom Hinz, Supervisor Zima. Scott Anthes, Bill Dowell, Doug Hartman, Rick Ledvina,
Lynn Stainbrook, Lori Denault, Curt Beyler, Terry Watermolen, John Luetscher,
Other interested parties.

I. Call to Order.

The meeting was called to order by Chair Brunette at 6:07 p.m.

II. Approve/Modify Agenda.

Motion made by Supervisor Clancy and seconded by Supervisor Carpenter to take items #12 and #8 first. Vote taken. MOTION CARRIED UNANIMOUSLY.

III. Approve/modify minutes of September 2, 2010.

Motion made by Supervisor Carpenter and seconded by Supervisor Clancy to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.

Although shown in proper format items #12 and #8 were taken at this time.

Communications

1. Communication from Supervisor Brunette re: For the County to create a subcommittee to work on the new 5-year strategic plan at the Neville Public Museum. Referred from September County Board.

Brunette stated that Supervisor Vander Leest had a similar idea about six months ago regarding forming a subcommittee to address ways of increasing visitors. The former director mentioned that the new five-year strategic plan would be in progress soon so the idea at Ed and Rec was to combine everything into this new plan. There since had been some changes in leadership at the Museum and now they were back at square one. Brunette's intention for the next five years was to have a clear direction of where it's going. As a committee he feels it's important that they look at the change of leadership and the opportunity to move forward and that everyone is on the same page. He stated that he had met with the County Executive and the interim director Rebecca Looney and they agreed that it may not be in the best interest to have a firm plan in place because a new director will be coming in. If they spell everything out for the new director it may limit their creative direction on where the museum is going. Brunette informed that the Neville Foundation also had a vacancy of their president who was responsible for their fundraising. It is important to address the different boards, foundations, committees, groups that are involved and that the museum reports to. It's important to assess where they are as a museum and understand how they can come together to come up with a unified plan. Instead of a five-year strategic plan before a director, use this as an opportunity for our strategic planning person to dissect the problems and find the strengths and opportunities.

Looney stated that one key thing is that they need to change what's happening at the museum, the museum could be a lot more than what it is. She wants to make sure the new director won't have their hands tied and feel they are able to come up with solutions of their own to raise attendance.

Executive Hinz felt it was foolish to identify before a new hire. They are looking to attract someone who can bring in new ideas.

Motion made by Supervisor Clancy and seconded by Supervisor Carpenter to suspend the rules to allow interested parties to speak. Vote taken. MOTION CARRIED UNANIMOUSLY.

Carol L. Jones, 3026 Nicolet Drive

Ms Jones stated she was a newly elected NPM Foundation Board member and she was there to represent for the members who were unable to attend. She wanted to reinforce their position that they want to work with the county in partnership in securing and fulfilling the two very important vacant positions and that they present a united front that they are all working together to the community at large. They feel very strongly that the community must receive this museum as a vital viable community treasure and that everyone is working together to come up with a five year strategic plan to ensure they find the right leadership as soon as possible to make this possible.

Tony Rajer, 2731 Bay Settlement Road

A conservator, a museum specialist and the author of the book "Museums of Wisconsin", Mr. Rajer stated he had been concerned with the museum for many years. The museum enrollment is in decline and it will be difficult to reverse it and it will cost money. Before investing he felt the county needed to find out what the public wanted by conducting a survey. Rajer felt the Milwaukee Public Museum could be used as a roadmap. Five years ago it was on the brink of bankruptcy and the only way out was privatization. It cut staff, increased enrollment and revitalized the institution. It needs to be streamlined and simplified. This would be his recommendation. He felt there needed to be diversity in the staff and empowerment to make construction changes for the development of the institution.

Elaine Carmichael, 4089 Snake Island Road, Sturgeon Bay

A proprietor of an international museum for a firm called Economic Stewardship, Ms Carmichael was alarmed by the article in the newspaper but was happy to hear they are making hiring decisions before they go full board on a strategic plan. It struck her that if the problem of the museum was being defined as decline of visitation that it was the wrong thing to do to increase the admission price and get rid of the free time. If the success is community exposure to the museum then if you raise the price demand will fall. It further prompted her to question that in this period of great change whether there had been the deep thinking about the museums many rolls that go with the responsibility of the collection. There is a community role that had to do with enhancing and preserving the heritage of N.E. Wisconsin and then the destination role that had to do with tourism and the economic development role of others who are considering making investment decisions where to raise a family or retire or where to expand a business, etc. It's the type of enrichment that a museum can provide to an area. All those roles imply different audiences and different programming, staffing, scheduling, changes that ultimately come before making the strategic plan. If you don't understand that now then you lose sight of the people you want to serve. She suggested taking advantage of the time to think those things through, and articulate who you want to serve, who you think you could get to monetize their commitment to the institution. She stated if there was an opportunity for members of the community to help she

would love to be involved.

Jerry Mccaffery, 3045 Nicolet Drive

Mccaffery stated he was just a citizen, he and his wife moved to Green Bay three years ago and he was pretty happy with the museum, the library and the whole Brown County park system. It was one of the reasons he moved to Green Bay. He liked the idea of finding a model nearby but did not agree with privatization. He agreed and urged no fee increases during this time. The Wall Street Journal stated that the bottom 40% of wage owners drastically reduced their expenditures on discretionary things. Raising fees is not a good idea now. Benchmarking attendance from 2005, the economy has collapsed over the years and that had to have some kind of impact on people paying to get into the museum. It would accelerate the decline in attendance. He felt that they needed a strategic plan but often when you ask people what they want they don't know and you have to educate them. The new director needs to be a "builder".

Larry LaMalfa, 1740 14th Avenue, Green Bay

Mr. LaMalfa, the photographer at the museum, has been there for 11 years. He felt some of the changes that had been happening lately had been perceived as positive change amongst the people that work at the museum. In the past there had been frustrations with ideas that people had that weren't embraced by people in charge. The staff is excited in hopes to start implementing those ideas. He felt they needed to become more technically advanced in several areas. Things they could do in-house such as advertising at a cost of nothing. He felt the interim director was technically faithful whereas the former director was technically fearful. He feels there is a lot of enthusiasm with the staff because they want to better serve the public. Their greatest fear was that people were unaware of things going on at the museum.

Motion made by Supervisor Carpenter and seconded by Supervisor Clancy to return to regular order of business. Vote taken. MOTION CARRIED UNANIMOUSLY.

Supervisor Carpenter stated that it seemed like the staff had their hands tied and staff may have had to hide their enthusiasm. There might be brilliant plans out there. He felt there had to be a collective effort and to utilize the talent out of the staff. The answers might be right in front of them.

Supervisor Clancy stated that the only way is up. He agreed with Supervisor Carpenter's statements and felt that they soon may see great improvement.

Motion made by Supervisor Carpenter and seconded by Supervisor Clancy direct Chair Brunette to work with the County Executive and the Interim Director on guidelines for the strategic plans and to report back next month. Vote taken. MOTION CARRIED UNANIMOUSLY.

2. Communication from Supervisor Vander Leest re: Request for the Golf Course Superintendent to seek public feedback on the proposed First Tee Program for Brown County Golf Course. Referred from September County Board.

Brunette stated that Corporation Counsel is working on the plan for the pre-lease agreement and will have it ready for the October 26, 2010 Education and Recreation meeting. If it gets approved at that meeting then it will go before the County Board on November 8, 2010. If approved at County Board it will be concrete to start public hearings, fundraising, etc.

Motion made by Supervisor Vander Leest and seconded by Supervisor Carpenter to refer to the Golf Course Superintendant. Vote taken. MOTION CARRIED UNANIMOUSLY.

Supervisor Vander Leest arrived at 7:06p.m.

Capital Improvement Plan

3. 2011 Executive Bonding Proposal and Capitol Improvements Program (CIP)
a. Facility and Park Management

Facility Management Director Bill Dowell and Assistant Park Director Doug Hartman came forward. Dowell stated that there were three items in the 5-year plan primarily for the fairgrounds, the parking and campgrounds. There had been parking issues for a number of years with all the events that take place on the grounds. He felt that the plan, including the purchase of some land, would be the solution to those issues. The most important issue is to move into the next budget year. In 2012 they recommend purchasing the property, they have the following year to do some improvements of the parking on that property and they would also be putting in a permanent camp ground on the property across the street all in their five-year plan.

Discussions ensued with regards to other funding options. Vander Leest stated that in the past they had discussed borrowing money from a building or trust fund. Dowell stated he didn't have the exact numbers but the most recent activity from the building fund was for the Reforestation which is a long term plan and the funds have come from the Reforestation. The trust/donation funds were carried over for a plan to improve park playgrounds. Dowell noted that there can be some requirements for the use of these funds. Hartman clarified that the fund is the Land and Building Acquisitions fund and its building up very slowly over several years, there is not a significant amount in there and the funds in there now are from the Reforestation Camp for improvement of the maintenance and shop buildings.

Clancy suggested contacting Dick Koltz from the Brown County Fair Association with regards to the purchase of land across the street from the fairgrounds.

Carpenter stated that the purpose of this item was to discuss a five-year plan and they don't need to be talking about the funding. The purpose was to look at the proposed plan to show what may be coming and to possibly move things around. He doesn't feel it's a bad idea to talk about the purchase of the land but at this time the committee should be reviewing capitol purchases that need to be done and if they agree with them, they should approve the plan and move forward.

Motion made by Supervisor Carpenter and seconded by Supervisor Clancy to accept the plan for 3a. Vote taken. MOTION CARRIED UNANIMOUSLY.

- b. Library

Library Director Lynn Stainbrook, Library Accountant Lori Denault, Library Facility Manager Curt Beyler and Library Board President Terry Watermolen were present. Handouts were provided (see attached) by Ms Stainbrook in which she highlighted several of the items.

Supervisor Brunette questioned if the \$600,000 was for planning, Stainbrook stated it would be \$600,000 in 2011 and \$600,000 in 2012 for the architectural/engineering drawings necessary as the next step in construction. She stated it was the fee for the design; service and planning. Brunette stated his fear was investing \$1.2 million in the study and the study

finds that there is another \$5-\$10 million to get it to where it is expected to be. Stainbrook added that after the bonding they should have a figure.

Supervisor Vander Leest stated that this had been in process for a long time and that it was not a secret that there were a lot of issues with the Central Branch Library. At some point it needs to be decided what direction they want to go in and how much funds to spend. Vander Leest stated he was hoping for some options or alternatives to compare such as cost estimates and floor plans. Stainbrook stated it's not too much an option in an overall floor plan design but there were options that they asked for with regards to costs, etc. She stated they had been given fairly detailed price breakdowns.

Discussion ensued with regards to the current buildings energy inefficiencies. Watermolen stated energy is a high concern issue. The cost of energy is significant and it's frustrating to not be able to meet the county's goals of 25% or more, the new structure would be a fraction of the current costs.

A motion to approve the plan for 3b was made by Supervisor Vander Leest and seconded by Supervisor Carpenter. The vote was held for further discussions.

Supervisor Zima questioned if it was premature to endorse the entire project tonight. The cost to just draw up a plan on a building is \$1.2 million. He believes the project will end up costing \$10 to \$12 million. He questioned if there were alternatives and if they considered addressing the needs first before making a commitment. He suggested to the committee that they should look over the 2008 plans before making a decision.

Watermolen responded that the building is coming to a point where they needed to decide what needed to be done. He felt it was not wise to continue making repairs to infrastructure failures because they would not be a permanent solution. He believed it would cost less then half to rebuild a new structure because they already have the land and foundation and explained the return of a new building would be the efficiencies. Watermolen believed it is important to continue to progress so and have a master plan for the building if they plan to stay in library services. He agreed with Supervisor Zima that you have to have that cost in mind but it would cost the taxpayers one way or the other.

Supervisor Brunette stated they could delay plans until December. He informed that he could not support the plan.

Vander Leest reiterated that he needed more options going forward. He needed a better cost estimate. He stated those discussions need to happen with the architects.

Stainbrook voiced her fears about not being included in the Capitol Improvement Plan and the bonding if they don't move forward.

Executive Hinz informed that the committee isn't approving the spending of the money but entertaining the concept. A final presentation with options will go before the County Board.

Motion made by Supervisor Vander Leest and seconded by Supervisor Carpenter to hold until December meeting. Vote taken. MOTION CARRIED UNANIMOUSLY.

4. Resolution re: Adopting Brown County's 2011 Five-Year Capital Improvement Plan.
Referred from September County Board.

Motion made by Supervisor Vander Leest and seconded by Supervisor Carpenter to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

Library

5. Budget Status Financial Report for August 31, 2010.

Motion made by Supervisor Carpenter and seconded by Supervisor Clancy to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

6. Director's Report.

Library Director Lynn Stainbrook provided a copy of her Director's Report (attached) and highlighted several items. Library Facility Manager Curt Beyler provided handouts (see attached) regarding library maintenance in which he highlighted several items and the progress they had been making.

Supervisor Carpenter noted that some of the estimated costs and the actual amount spent on certain repairs was confusing. Stainbrook explained that some of the items were done quickly and may not be done to the point they were recommended but done to safety. Beyler gave a brief explanation of what was done and noted that some of it was done in house, he was able to get a good deal on fixtures and found a contractor that needed some work and gave them a great price. Watermolen stated that the quotes were worst case scenarios of what it might cost if contracted out. Beyler had done a phenomenal job doing everything he could in-house with their labor and finding individual projects at great prices which is substantially below the estimate. Above and beyond that they are prioritized by safety first and return second. Most of the items are less than a three year return.

Motion made by Supervisor Vander Leest and seconded by Supervisor Carpenter to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

Golf Course

7. Review and Discuss proposed agreement with Oneida Nation concerning Trout Creek Project with Possible Action.

Motion made by Supervisor Vander Leest and seconded by Supervisor Clancy to enter into closed session at 8:24 pm. Roll call: Vander Leest, Clancy, Carpenter, Brunette.

Motion made by Supervisor Clancy and seconded by Supervisor Carpenter to return to regular order of business at 8:33pm. Roll call: Clancy, Carpenter, Vander Leest, Brunette.

Motion made by Supervisor Vander Leest and seconded by Supervisor Carpenter to approve draft agreement presented and direct Corporation Counsel to contact and work with the Oneida Nation. Vote taken. MOTION CARRIED UNANIMOUSLY.

8. Discussion and Recommendation Concerning Agreement with First Tee of N.E.W. for Three Hole Golf Course and Practice Facility.

Golf Superintendent Scott Anthes stated that this was in continuation from last month's discussion regarding First Tee. He explained that Corporation Counsel John Luetscher had drawn up a five year agreement to allow them to operate and run the facility. Luetscher stated that he had looked at several agreements involving First Tee throughout the country

and other municipalities while putting the agreement together. He explained that Supervisor Vander Leest had asked him to get the agreement from Milwaukee in which Luetscher stated he had received that day and forwarded it to Attorney Fred Mohr. After reviewing the agreement Luetscher felt that First Tee and Brown County were not there yet with plans and funding. First Tee needs something in writing, a commitment from the county if the First Tee can raise sufficient funds to take it to the next step. Luetscher stated that he had come up with a contract with an option to enter into a 50 year lease. It would be an enforceable contract for five years and when they have the funding they could exercise the option to enter the long term lease. He explained that he included everything that First Tee had requested as necessary for this to be a viable project and felt he tried to be faithful in including their conditions. Luetscher felt that this way made the most sense giving some flexibility. He stated the agreement will be available next month.

Motion made by Supervisor Carpenter and seconded by Supervisor Clancy to direct Corporation Counsel John Luetscher to work with the First Tee and present the final draft to the Education and Recreation committee for approval. Vote taken. MOTION CARRIED UNANIMOUSLY.

9. Budget Status Financial Report August 31, 2010.

Motion made by Supervisor Vander Leest and seconded by Supervisor Clancy to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

10. Golf Course Financial Statistics as of September 19, 2010.

Motion made by Supervisor Vander Leest and seconded by Supervisor Carpenter to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

11. Superintendent's Report.

Anthes reported that the greens are coming in well and are filling back in normal compared to July and August. He informed that there had been a complaint about the greens in which the gentleman stated he would be going to Anthes Supervisor.

Anthes informed that another complaint had been made with regards to their weather warning system. In the past the Pro Shop would sound an alarm to inform golfers of bad weather. In 2008 there was a debate with the insurance company on sounding the alarm due to a risk factor. If a person did not hear it, the golf course could be sued. Anthes stated he had spoken with the Brown County Risk Coordinator and back then he was told at that time to stop sounding the alarm and he would work with the insurance company. Since then Anthes had contacted the current Risk Manager Barb West and she stated to go ahead and sound the alarm. The golf course is a government entity and can't get sued for that.

Anthes stated that this is currently not in their policy but was looking for approval from the committee to obtain a credit card number when booking tee times for groups of four or more and incorporating a fee for no shows. He explained that a gentleman had booked 24 tee times, never cancelled and never showed. Anthes stated that it doesn't happen often but in cases like this, if they would have shown it would have been around \$800. He noted that the golf course would not be the only golf course that does this if approved. Chair Brunette suggested having this item as an agenda item at the next months meeting. This would give Anthes times to write something up more concrete to bring back to the committee for action.

Motion made by Supervisor Vander Leest and seconded by Supervisor Carpenter to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

12. Closed Session: Pursuant to Wis. Stats. § 19.85(1)(e) for the purpose of conducting other specified public business whenever competitive or bargaining reasons require a closed session. (*Safari Restaurant*)

Motion made by Supervisor Carpenter and seconded by Supervisor to Clancy to enter into closed session at 6:10 pm. Roll Call: Brunette, Clancy, Carpenter.

Motion made by Supervisor Carpenter and seconded by Supervisor Clancy to return to regular order of business at 6:28 pm. Vote taken. MOTION CARRIED UNANIMOUSLY.

Item #8 was taken at this time.

NEW Zoo

13. Budget Status Financial Report for August 31, 2010.

Motion made by Supervisor Clancy and seconded by Supervisor Carpenter to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

14. Zoo Monthly Activity Report for September 2010.
a. Operations Report.
i. Admissions, Revenue, Attendance.
ii. Gift Shop, Mayan, Zoo Pass Revenue.

Motion made by Supervisor Vander Leest and seconded by Supervisor Clancy to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

- b. Education/Volunteer Programs Report for August and September 2010.

Motion made by Supervisor Vander Leest and seconded by Supervisor Carpenter to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

- c. Curator's Report.

NEW Zoo Director Neil Anderson stated that this is the time of year when they start bringing the animals in, tortoise, albino alligators, etc. Yesterday they sedated their male elk, he had some health issues and arthritis and they did some blood work and worked on his joints. They took his antlers off. Eight swans went to be released to the wild. Their female moose is a little thin and they tranquilized her to work on her teeth.

Motion made by Supervisor Carpenter and seconded by Supervisor Clancy to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

- d. Director's Report.

A handout was provided regarding the ZooBoo (attached). Anderson noted that they had been in preparation for the last three weeks. This event amounts in \$80,000-\$100,000 in

revenue. NorthShore Bank is this year's title sponsor, donating over \$10,000 towards candy purchases.

Next Wednesday, the NEW Zoo is hosting a community pumpkin carving event. They are providing free pizza and soda.

The new tortoise exhibit frame arrived last week. Zeise Construction Company was awarded the contract. A groundbreaking will be held next Monday and hopefully in a month to a month and a half the exhibit will be up. It's first in the nation for this type of exhibit.

Motion made by Supervisor Vander Leest and seconded by Supervisor Clancy to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

Museum

15. Budget Status Financial Report for July 31, 2010 (*held for one month*) and August 31, 2010.

Motion made by Supervisor Vander Leest and seconded by Supervisor Carpenter to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

16. Neville Public Museum Attendance and Admissions – August 2010.

Motion made by Supervisor Vander Leest and seconded by Supervisor Carpenter to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

17. Request to Fill: Office Manager I.

Interim Museum Director Rebecca Looney informed that they have only one part time Clerk Typist II completing the administrative work.

Motion made by Supervisor Vander Leest and seconded by Supervisor Carpenter to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.

18. Museum Reports for September 2, 2010 (*held for one month*) and October 7, 2010.

Motion made by Supervisor Vander Leest and seconded by Supervisor Carpenter to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

19. Director's Report/Executive Update.

Looney stated that they were working to find a new director and noted that it may take a while. They have been looking nationwide. They continue to keep things moving. Exhibits for 2011 are set. They continue to push educational programs hoping to draw people in and plan to do more advertising. Looney provided a handout (attached) re: Monster Mayhem at the Museum. A tribute to the midnight movie spook shows. She felt optimistic that this event will be very popular.

Motion made by Supervisor Vander Leest and seconded by Supervisor Clancy to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

Parks

20. Award Contract to Zeise Construction for \$45,800 to Replace Doors at Shopko Hall.

Motion made by Supervisor Vander Leest and seconded by Supervisor Carpenter to approve for \$45,800. Vote taken. MOTION CARRIED UNANIMOUSLY.

21. Resolution re: The Sale of Pamperin Park Land to WisDOT for Planned Expansion of Hwy 29.

Motion made by Supervisor Carpenter and seconded by Supervisor Clancy to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.

22. Budget Status Financial Report – August 31, 2010.

Motion made by Supervisor Vander Leest and seconded by Supervisor Carpenter to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

23. Director's Report for August 2010.

Hartman reported on the following:

The Barkhausen team is putting together their autumn night hike schedule, it's a wonderful family event and a fun time.

The construction at the intersection of the Mountain Bay Trail at Glendale Avenue in Howard is pretty much done.

Reforestation camp operates the rifle range on weekends and had 100 guns last weekend. They had installed some security gates with electronic systems which will help with security.

Fairgrounds – the horse barn roof is complete.

Winter Storage – they are opening up on October 20, 2010. They usually get filled that same day and it accounts for about \$32,000 in revenue.

Rick Ledvina reported that it's been a good year. Campgrounds were still open. The parks are constantly being used for people taking pictures and for weddings. They had 9 brides at one time last weekend. It had been a success cleaning of shops at Bay Shore. 99% done.

Supervisor Clancy commended the parks on the success and upkeep of the Fox River trails in Greenleaf.

Motion made by Supervisor Vander Leest and seconded by Supervisor Clancy to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

Resch Centre/Arena/Shopko Hall

24. Complex Attendance for the Brown County Veterans Memorial Complex for September 2010.

Motion made by Supervisor Vander Leest and seconded by Supervisor Carpenter to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

Other

25. Audit of bills.

Motion made by Supervisor Vander Leest and seconded by Supervisor Clancy to pay the bills. Vote taken. MOTION CARRIED UNANIMOUSLY.

26. Such other matters as authorized by law. – None.

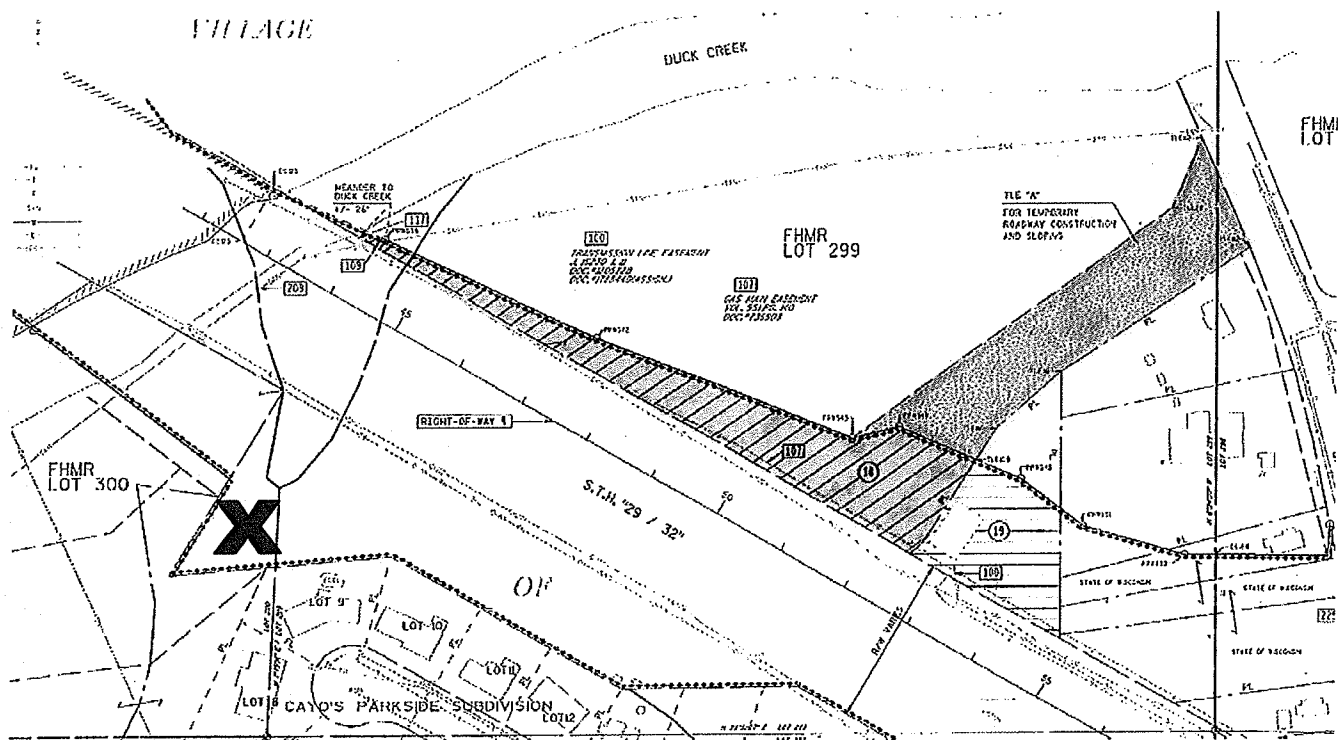
Adjourn

Motion made by Supervisor Carpenter and seconded by Supervisor Clancy to adjourn at 9:16 p.m. Vote taken. MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,

Alicia A. Loehlein
Recording Secretary

TRANSPORTATION PROJECT PLAT NO: 9202-07-23-4.04 (PRELIMINARY)



Not to Scale



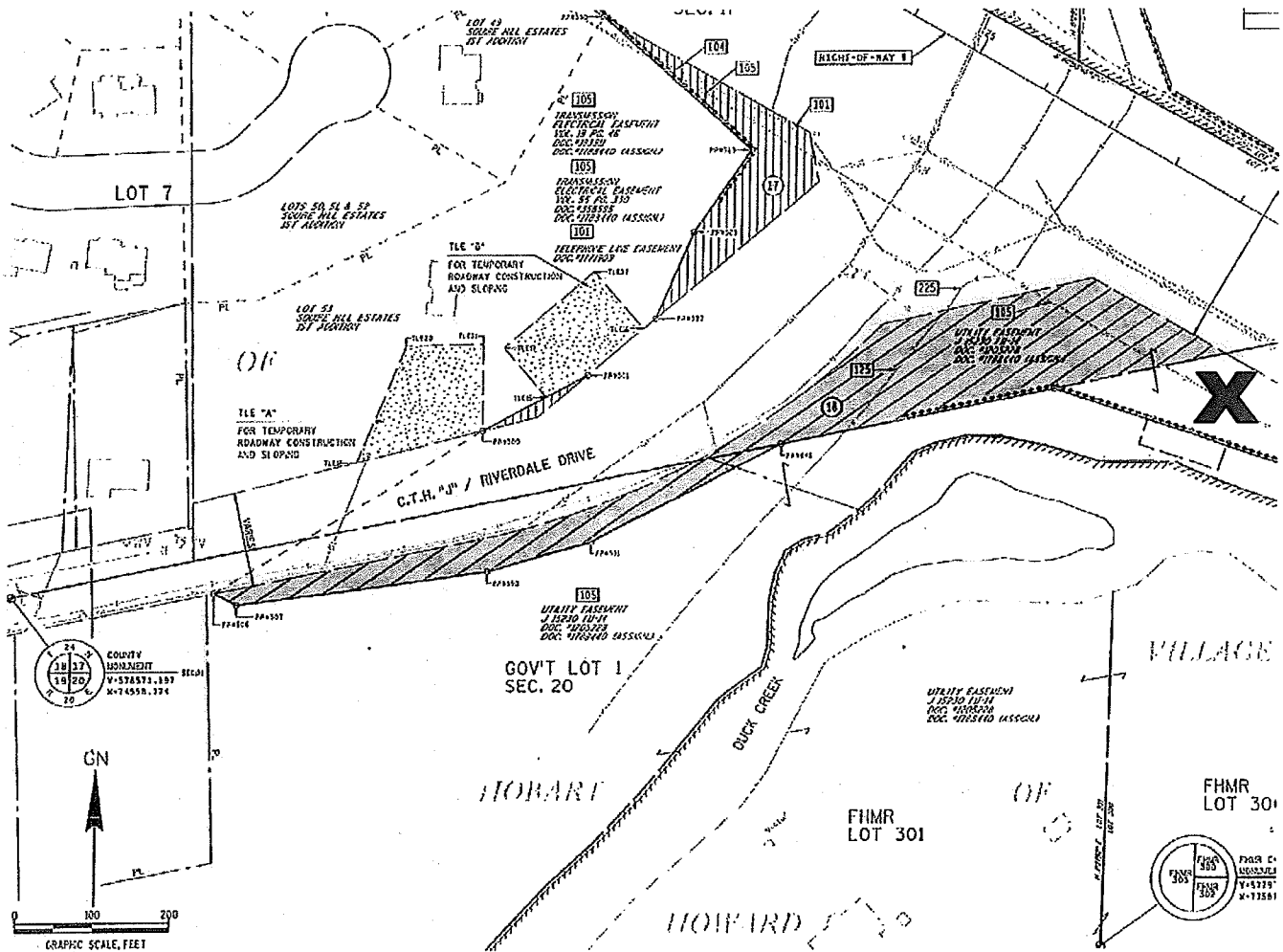
E1

PROJECT I.D. 9202-07-23
PARCEL 18

SRF CONSULTING GROUP, INC
APPRAISAL NO. 20101315

Tour Handout

TRANSPORTATION PROJECT PLAT NO: 9202-07-23-4.02 (PRELIMINARY)



Not to Scale





Division of Transportation
System Development
Northeast Regional Office
944 Vanderperren Way
Green Bay WI 54304

Jim Doyle, Governor
Frank J. Busalacchi, Secretary
Internet: www.dot.wisconsin.gov

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Teletypewriter(TTY): (920)492-5673

August 16, 2010

CERTIFIED MAIL

BROWN COUNTY PARKS
PO BOX 23600
GREEN BAY WI 54305

SUBJECT: Project ID: 9202-07-23
De Pere - Suamico
STH 29
STH 29 Relocation USH 41- CTH J
Brown County
RE: Parcel #18

In compliance with Wisconsin Statutes and Federal Regulations, this letter is provided, along with the enclosed appraisal report, to initiate negotiations for the acquisition of your property and/or property interests needed for this project.

In addition to the appraisal report, we have enclosed (or sent previously) the following documents:

- The Rights of Landowners Under Wisconsin Eminent Domain Law
- Transportation Project Plat
- Names of neighboring landowners affected by the project
- Legal description of the land and/or interest(s) needed for the project
- Agreement for Purchase and Sale of Real Estate
- Appraisal Guidelines

An allocation of the values determined by the WisDOT appraiser follows:

LAND

Land (6.52 Acres)	=	\$143,400.00
Permanent Limited Easement (0.28 Acres)	=	\$4,620.00
Temporary Limited Easement (2.85 Acres)	=	\$9,520.00

IMPROVEMENTS/FIXTURES

Appraiser Rounding	=	\$60.00
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WisDOT's determination of compensation is based on the fair market value of the property, and it disregards any increase or decrease in market value caused by the project for which the property is being acquired.

If you agree with the values determined in the appraisal report and wish to enter into an agreement with WisDOT, sign the enclosed Agreement for Purchase and Sale of Real Estate and return it in a timely manner, in the enclosed postage paid envelope to WisDOT for final review, acceptance and approval by WisDOT.

Once the agreement is received and accepted by WisDOT, and WisDOT is satisfied that the negotiations for

Init Negotiations - Appraisal (Short)

your parcel are complete, you will be provided with a fully executed copy of the agreement and contacted to arrange for payment and closing.

Please note that your execution of the Agreement For Purchase and Sale of Real Estate alone is not sufficient to result in an enforceable contract for the purchase of the needed right-of-way.

If you are not satisfied with the above-stated conclusions of value for the needed property, you are eligible to obtain an additional appraisal from a qualified appraiser of your choice. If you elect to have an appraisal report prepared, you must take certain steps. First, the appraisal report must conform to the Appraisal Guidelines. Second, to qualify for reimbursement of the reasonable cost of the appraisal, a copy must be submitted to the WisDOT 944 Vanderperren Way Regional Office within 60 days of your receipt of this letter. The 60-day period for reimbursement eligibility will expire on October 15, 2010.

WisDOT wants you to be satisfied that your property and your rights have been fully considered. WisDOT will be pleased to provide any additional information as requested, if available, or further discuss any concerns you may have.

If you have any questions , please call me at (920) 492-7705.

Respectfully,

Dennis R Rhodes
Dennis Rhodes *am*
Real Estate Agent

CAPITAL IMPROVEMENTS PLAN – LIBRARY

BACKGROUND

Brown County Library is a public, governmental entity that provides the nearly 250,000 residents of Brown County access to information and ideas from throughout the world in support of lifelong education, cultural enrichment, responsible citizenship, leisure activities, and economic development. The Library maintains a local history and genealogy collection with information unique to the area.

It has a central library, eight branches and a bookmobile. It is an award-winning institution, nationally recognized for its community partnerships and service. As the third largest public library in Wisconsin, it lends 2.4 million books, magazines, audiobooks, CDs, DVDs and other materials to community residents annually. Nearly 115,000 early childhood education experiences are provided to children every year, emphasizing literacy skills. Information and research is queried on computers over 200,000 times annually.

The Library serves as the resource library for the 41 libraries of the Nicolet Federated Library system. The Library collaborates with hundreds of volunteers and community organizations each year to sponsor educational programs and activities such as Give-A-Kid-A-Book. Community groups use the library for meetings, educational events and public hearings. Through these efforts, the Library offers opportunities for adults as well as children to learn and keep informed throughout their lives.

HISTORY OF CENTRAL LIBRARY BUILDING

The Central Library building is 40 years old. It was a state-of-the-art building when constructed. Its Brutalism style architecture was the latest trend in architectural styles, with the 1962 Boston City Hall as the most famous and award winning design of that mode. Amongst the innovative features for the time of its design were:

- A 300 seat auditorium
- A drive-up window (never implemented)
- A drive-up return slot (still in use today)
- A magazine retrieval system, utilizing a dumb-waiter and slot system that reduced staff running between floors
- An atrium and large windows to provide an early version of 'day-lighting'
- A kitchen for use by groups in public meetings
- An open floor arrangement that has allowed for great flexibility in how the library collection is arrayed
- Entrance/exit to the auditorium and meeting rooms that could be used before and after library hours without access to the library collection
- Load-bearing floor sized to install compact shelving (never purchased)
- Garage for bookmobile, library truck and van
- Loading dock for ease of deliveries

- A concrete construction and foundation built to add multiple stories onto the building
- An under sidewalk heating system (no longer operational) designed to remove snow and ice from sidewalks leading into the building
- Underground water sprinkler system for the garden area next to the library (no longer operational)
- A staff shower located for maintenance employees to use (seldom utilized)
- A sound-proof booth for recording books for the visually impaired

CURRENT STATUS

However, Central Library was designed before the Internet, before computers, before music CDs, video games and DVDs, before coffee shops in book stores, before libraries were considered community centers, before early childhood education was known to be essential in child development.

There have been few upgrades to the Central Library since its original construction. Around 1988, part of the third floor was finished and has been rented to the regional library system since that time. Bonding costs were re-paid from that rental income.

The fire alarm system was replaced in 2005; the original chiller in 2006 and two original boilers were replaced in 2003; the freight elevator's hydraulics were replaced in 2005-6; a roof was replaced in 2007.

These major upgrades occurred because of emergency situations: the Library was cited for an inoperable fire alarm system and fined several hundred dollars per day (later waived); it took nine months to replace the inoperable freight elevator's hydraulic system and that was partially funded from a donation. The roof was leaking over books, over computers and causing substantial damage. To replace the chiller, the Library had to dig a large hole in the parking lot and tear down a foundation wall in order to bring in the new chiller. The two boilers were on their last legs and providing heat on a sporadic basis.

As a result of these problems, the Library Board has taken a pro-active approach on the Brown County Library buildings.

A donation in 2008 allowed the library to have an analysis created by a professional library architectural firm. This analysis reviewed whether the current building could be renovated and used as a library in the future. The answer was an emphatic "yes." In 2009, a state grant to the county funded an energy analysis of the building and county funding provided an engineering assessment. Copies of those reports are available at www.browncountylibrary.org/about (on the left side, select "Facility assessment".)

Issues include:

- The library's HVAC system no longer allows for any humidification and only limited dehumidifying, which is disastrous to the rare old maps and local history materials that the library owns.
- Sky lights – which were described by the energy analysts as, "might as well be seven holes in the roof for the amount of R-value they provide" – need to be replaced.
- Asbestos needs to be removed.
- Two public elevators are original to the building (40 years old), are not ADA compliant, and have non-code compliant single walled hydraulic cylinders. If these 40 year old cylinders leak hydraulic oil, it will contaminate the ground water system.
- In addition, the elevators operate on a very old relay-switch system and are frequently out-of-order. Replacement parts for the relay-switch have been cannibalized from other non-operational systems in the building.
- Current bathrooms are not ADA compliant, nor were they constructed with the security measures that are needed. Windows in some toilets now intrude on privacy.
- Stairways, handrails, door hardware, door frame clearances all need to be replaced or upgraded to meet ADA compliance.
- The main circuit breaker does not reset. Because of the safety concerns, this has been investigated; however, due to building codes, it can not be upgraded without major construction. If it fails, the repairs will cost in excess of \$10,000 and the library will be without electrical power for days or possibly weeks.
- Branch breakers for lighting control need to be replaced; others have not been tested in years. At this time, we are afraid to test unless we have funding for replacement.
- A transfer switch for electrical loads needs to be installed.
- Plumbing does not meet ADA code; in addition, the sewage lines may be insufficient for the number of people who currently use the library.
- Ceiling tiles have asbestos content, the tiles limit and partially block the access to pipes, wiring, ducts, coils, etc. above the ceiling. Some ceilings are not constructed with tiles and areas above are completely inaccessible.
- Data lines and switches are centralized in an unprotected, very large, open area where staff and volunteers are located. There is no protection from dust or a mechanism for providing the appropriate temperature control.
- Lighting is very energy inefficient and costly.
- It is difficult to re-lamp in many locations and we are having problems finding replacement lamps because of the age and size of the lighting fixtures.
- The nine air handlers (some of which are two-stories in height and the width of the building) are energy inefficient. The insulation inside the handlers is literally flaking off and clogging the coils, fans and ductwork. There is corrosion on the main drain pans. The dampers, filter assemblies, coils and fans are all original and

40 years old. Some units have holes. There are no duct smoke-detectors which are needed to comply with current code.

- The HVAC system is a constant volume system designed to run both the boilers and chiller all year long which is extremely inefficient and very noisy, making it difficult to concentrate in many locations.
- While the original building duct systems were well constructed, some ductwork has been damaged and there is no duct insulation outside of the mechanical rooms.
- Exhaust fumes from the bookmobile garage migrate to many areas of the library building.
- Window panes are buckling; this is a safety issue.
- The glazing on the original windows is now providing low to no insulation value and adds to the annual energy costs for heating and cooling the building. Windows should be replaced.
- Overall building envelope is poorly insulated, resulting in high energy costs.
- Pipes throughout the building are corroding and leaking. Multiple fittings in the roof drain system have rusted through within the last 18 months and leaked on computers and books. There are dozens more of these fittings. We expect them to continue to fail.

In summary, there are Americans with Disability Act issues and asbestos problems. Much of the library's infrastructure – heating and ventilating system, lighting, electrical wiring, elevators, windows, etc. – does not meet current code, is inefficient, and has aged. All of these systems are past their life expectancies and many are causing safety and health problems.

At the same time, the layout of the library's operations, the aesthetics, the space allotted to books and other items in the library's collection, the service desks, the signage, the workflow, the furnishings, the welcoming atmosphere of the Central Library also needs to be renovated and updated for the future.

MOVING FORWARD

Early in 2010, County Board Supervisors Pat LaViolette and John VanderLeest (at that time chair of Education and Recreation Committee), library board members, library staff members, and Dave Pamperin from the Greater Green Bay Community Foundation met to discuss funding possibilities for the renovation. The conclusion was that a cost estimate had to be finalized before useful discussion could begin on allocation of funding sources, including donations.

A pre-design, funded by the County, is being finalized that will provide a detailed floor plan and cost estimate for correcting the library's safety and infrastructure issues and updating the use-ability of Central Library to 21st Century learning needs.

In compliance with Brown County policy, one goal of the renovation will be to retrofit needed HVAC, plumbing, electrical, lighting, and other infrastructure so as to improve energy efficiencies by 25%.

Storage areas would be finished and used for public or staff work space. In the existing building, only 56% of the space is open to the public. In the renovation, public spaces would increase by at least 20,000 square feet by re-using space that current, large, two-story air handlers consume or from unfinished storage space that can not easily be 're-purposed' with the current stairs and layout.

In addition, the staff work spaces, currently buried in out-of-the-way places or awkwardly dimensioned, would be reconfigured for staff efficiencies. Computer data lines, which now visibly stretch up walls and under ceiling tiles would be replaced. The RFID technologies would be installed to allow for automated check-in and sorting of library materials, freeing up staff members from this monotonous task so as to provide additional customer service.

NEXT STEP

In order to provide for the safety and well-being of county taxpayers who visit the Central Library nearly one million times annually, funds are being requested to develop the engineering and schematic drawings necessary as the next step in construction.

The cost estimate of \$1.2 million is based on the cost for these drawings at the Community Treatment Center. Funds are being requested over a two-year time period. It is anticipated that the cost estimate for renovation will be available in November and a presentation is scheduled for the December Education and Recreation Committee meeting.

We ask that Education and Recreation Committee recommend inclusion of the Central Library renovation project in Brown County's Capital Improvements Plan. Inclusion in the plan does not authorize funding for the project.

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Library Report September, 2010

General

Collection Development is investigating Freegal as a service to library patrons. Freegal is a subscription based music site containing music from Sony Music that allows patrons to download their favorite songs at no cost to them via the library's web site.

Administrative and library staff attended an excellent NFLS-sponsored presentation by David Lee King, the Technology Librarian of the Topeka Shawnee County Public Library. His timely topic concerned the three ways we can deal with technological change: "Freak Out, Geek Out, or Seek Out: Trends, Transformations, and Change in Libraries."

Register to Vote: Citizens can register to vote at any Brown County Library location. Staff has been trained as Special Registration Deputies by the Elections Division of Wisconsin's Government Accountability Board. To vote in the November 2 elections, the last day to register at the library is October 8. The GAB reviews and verifies all applications.

Symphony:

The library migrated to a new automated library system – Symphony by SirsiDynix. The Library's ILS includes the online catalog and data base of our 500,000 books, magazines, DVDs and CDs. It includes 180,000 library membership files and accounts –current checkouts, fees, and reserves. Approximately one million data records had to be copied, translated into the 'new' program and loaded, with as little downtime as possible. The ILS allows us to checkout nearly 2 ½ million items every year and to check those back in and keeps track of the nearly five million interactions. It allows us to electronically order all the new books and track those records. It's essential for the Library to do business.

The old ILS, called Horizon, was over the hill and on the endangered list for support by its company.

The new Symphony system has many new features, including the ability to send by email courtesy notices two days before a book, DVD or CD is due. The searching capabilities are much stronger including many more fields, having spell autocorrect, and a separate Kids Catalog with images. And, of course, it has the advantage of being a stable, robust product that should last many years.

Symphony came up in very good shape. But this is just the initial product, so there may be some disappointment from regular library users, especially since not all the features will be available immediately. It may take months to get everything in the condition that is wanted.

That is to be expected. It is a huge task to take 500,000 bibliographic records, 180,000 patron records, 350,000 on-order, serial, holds/reserves, fines/fees, etc and approximately 5 million transaction records and re-format that to the new ILS!

Central Library

Money Smart Week Story times were held at the Central and Kress branch libraries, along with 13 other community locations. Kids (pre K – 2nd grade) enjoyed songs, stories and information about money, and received a free copy of the Little Critter book "Just Saving My Money" by Mercer Mayer. Sponsored by Money Smart Week Partners... Attendance totaled 64 at the Central Library.

Five "Toy Box" story times were held at the Central the week of September 27 to unveil new "library toys" purchased with funds donated by the Friends of the Library. Attendance totaled 235 at these events at which kids could help unwrap a variety of developmental toys to play with at the library, including a play kitchen set and giant toy storage unit.

To make these relatively small collections more user-friendly, staff has rearranged collections in the Teen Zone and Adult books on CD area. Teen hardcover and paperback fiction are now interfiled on the shelves, as are various fiction genres (mystery, fantasy, etc.) in audio book format.

Twelve Central Library staff participated in a webinar to learn more about Overdrive, a digital library service which allows customers to download audio books, eBooks and more to their PC or portable devices such as some MP3 players and eBook readers.

Ashwaubenon Branch:

Staff members successfully completed training for Symphony ILS; staff served as a staff trainer.

Staff proctored 4 exams.

Denmark Branch:

Staff completed training for Symphony ILS.

East Branch:

East Branch hosted the Library Board meeting on September 16.

Staff served as a trainer for two sessions of Symphony.

Kress Family Branch:

SEEDs of De Pere helped present a program on Solar Energy, Sustainability, and local food/farm markets; 28 people attended and 5 SEEDs members presented different information.

Pulaski Branch:

Staff attended Symphony training.

We're trying something new ~ a Family program offered once a month on Tuesday evenings. The target ages will vary each month so that a wide variety of people can attend. For September, we celebrated National Honey Month with Pooh activities. 33 people attended our first program.

Staff proctored 2 exams.

Southwest Branch:

65 people attended the Snakes program provided by the Fox Valley Herpetological Society

All six staff members attended Symphony Training.

Staff began a cooperative collaboration with NWTC and Literacy Green Bay to offer an additional night of Spanish/English Conversation Group at the library once a month and will provide all signage and handouts for the programs.

Staff collaborated with the Neville Museum to offer a special Conversation Group at the museum to highlight their new exhibit "Dichos: Words to Live, Love and Laugh by in Latin America." 74 people attended. Guests included students from UWGB, NWTC, and Bayport HS.

New doors and windows were installed in the front entry.

Mason work repairs were completed on the building.

Weyers-Hilliard Branch:

Staff served as a lead trainer for Symphony ILS.

Staff attended "Confidentiality and privacy: the law and the ethics," a webinar presented through the Indianhead Federated Library System by John DeBacher and Bob Bocher of the Department of Public Instruction.

Displays this month included: The Dog Days of Summer (with a selection from our collection of books on dogs), From the Top Shelf (books from, literally, the top shelves), Beach Books, FREEDOM (celebrating Banned Books Week), Symphony (music related titles), and a selection of sacred texts from different religions (during the "Burn-A-Koran" controversy).

For the third year, incoming freshman at St. Norbert College participated in the college's Into the Streets Program. On Saturday, 28 August, eleven men and women rolled our large weeping fig trees to the parking lot for a welcome shower, cleaned computers, and dusted our mini-blinds. They even sent notes thanking us for giving them the opportunity to help.

Children's librarian brought the library message to 200 children at two sessions for Keller School's HeadStart program. She is also continuing her "Stories for Adults with Special Needs" program this fall.

Staff proctored exams for students from Ohio and Louisiana.

Visit us on Facebook: search Weyers-Hilliard Library to learn about the open session for seniors interested in attending one of the UW schools; that the IRS will not be mailing tax forms to individuals next year; how to feed the hungry and improve your vocabulary at the same time; and that you can help the Packers win the Campbell's Soup Click for Cans Challenge again this season.

Wrightstown Branch:

The Wrightstown Historical Society presented a slide show on the history of Wrightstown on September 8th with a book signing by John Behrens, co-author of Wrightstown Remembered. There were 22 people in attendance.

The 3rd Annual Duck Drop was held on Saturday, September 11th as a fundraiser for the library. \$1800 was raised and the winning duck holder was given \$500.

Author Lesley Kagen joined our book club via Skype on Wed, September 29. Her book, Whistling in the Dark, was discussed.

Completed First Tier Boldt Recommendations

Branch	Maintenance Item	Boldt Estimate	Bid/Quote	Vendor	Start Date	Finish Date	General Comments
Southwest	Lighting Controls	\$1,750	\$200	in house	1/20/10	1/20/10	Provide lighting controls that will automatically turn off lighting in unoccupied areas (occupancy sensors).
Weyers-Hilliard	Utility Pedestal	\$500	\$0	AT&T	March 2010	March 2010	Repair enclosure for utility pedestal.
Ashwaubenon	Exit Lighting	\$250	\$0	in house	3/4/10	3/4/10	Adjust interior exit signs, as recommended in Appendix B.
Kress	Exit Lighting - Mechanical Room	\$500	\$55	in house	3/4/10	3/4/10	Emergency & Exit lighting is required in Mechanical Room.
Southwest	Exit Lighting - Front Entrance	\$500	\$55	in house	3/4/10	3/4/10	Add exit light @ main entrance.
Southwest	Lower Level Lighting	\$750	\$55	in house	3/4/10	3/4/10	Lower level requires exit & emergency lighting.
Central	Electrical: Exit Lighting	\$5,000	\$450	in house	3/19/10	3/19/10	Add exit lighting in stairwells at exits to grade. This is a mandatory requirement that should be provided immediately. See Appendix B: Electrical Assessment for further detail.
Kress	Ductwork Assessment	\$2,500	\$980	Tweet Garot	4/1/10	4/1/10	Identify problematic areas by taking pressure drop readings.
Central	Electrical: Panelboards	\$0	\$0	in house	April 2010	April 2010	Relocate items in front of electrical panelboards, a minimum of 36" clear must be maintained.
Central	Electrical: Emergency Lighting	\$10,000	\$1,500	Nickel	4/12/10	4/13/10	Install additional emergency lighting throughout facility. Bring emergency lighting up to minimum code levels. See Appendix B: Electrical Assessment for further detail.
Kress	Exterior Receptacles	\$500	\$150	Nickel	5/20/10	5/19/10	Relocate exterior receptacle located behind existing gas meter, for owner convenience. Recommend that we leave it there, but add another one towards yard room.
Kress	Emergency Lighting	\$10,000	\$775	Nickel	5/20/10	5/19/10	Emergency Lighting throughout facility is not adequate.

Weyers-Hilliard	Interior Emergency Lighting	\$4,750	\$1,700	Nickel	week of 5/24	5/21/10	Add additional emergency lighting to meet NFPA Life Safety Requirements.
Southwest	Ductwork Cleaning	\$5,000	\$1,800	Mr. Power Clean	5/22/10	5/23/10	Indoor air quality consideration and exhaust performance.
Ashwaubenon	Emergency Lighting	\$2,250	\$2,000	Nickel	week of 5/24	5/24/10	Life Safety requirement. Add emergency lighting in office, mech. room and circulation areas.
Ashwaubenon	Lighting Controls	\$3,750	included	Nickel	week of 5/24	5/24/10	Provide lighting controls that will automatically turn off lighting in unoccupied areas (occupancy sensors).
Ashwaubenon	Exterior Emergency Lighting	\$2,000	included	Nickel	week of 5/24	5/24/10	Life Safety requirement. Currently no exterior emergency exit lights. See Appendix B.
Southwest	Interior Emergency Lighting	\$1,500	\$1,100	Nickel	week of 5/24	5/25/10	Additional lighting required to bring up to current code standards.
Southwest	Exterior Emergency Lighting	\$2,500	included	Nickel	week of 5/24	5/25/10	Exterior emergency lighting required by code.
Ashwaubenon	Ductwork Cleaning	\$12,000	\$4,000	Mr. Power Clean	5/30/10	5/31/10	Clean areas where 2008 HVAC work did not replace ductwork.
Kress	Landscape Wiring	\$3,000	\$400	Bayside Electric	6/11/10	6/11/10	Reinstall new wiring for landscape lighting, as recommended in Appendix B.
Weyers-Hilliard	HVAC Control Systems	\$35,000	\$37,500	EC&D	3/24/10	6/26/10	Replace temperature control systems for better overall control and performance.
Central	Electrical: Exterior lighting	\$7,500	\$1,800	Heckers	8/20/10	8/22/10	Trim foliage to allow light from fixtures to illuminate grounds and provide level of security.
Ashwaubenon	Exhaust Systems	\$5,000	\$3,870	EC&D	8/23/10	8/30/10	Replace exhaust fans.
Southwest	Exterior Doors	\$10,000	\$7,991	La Force H J Martin	8/31/10	9/3/10	Exterior doors have low insulating values & showing age. Could be upgraded to match new windows.
Southwest	Exterior Finish: Brick Veneer	\$2,500	\$2,400	City Wide Masonry	9/27/10	9/30/10	Brick veneer has some minor cracking and eroding mortar joints. Tuck point as necessary.
Estimate		\$129,000	\$68,781	Actual			

First Tier Boldt Recommendations to be done

Branch	Maintenance Item	Boldt Estimate	Bid/Quote	Vendor	Start Date	Finish Date	General Comments
Kress	Ductwork Repair	\$10,000	\$5,115	EC&D/MTI	9/30/10	10/7/10	Duct repair & sealing will improve overall performance. Verify repair work with pressure drop readings.
Weyers-Hilliard	Clear Areas	\$0	\$0	in house	2/1/10		Removed storage items from Mechanical / Electrical Room and Stairwell.
Ashwaubenon	DX Cooling Systems (Short Term)	\$7,000	\$250	EC&D	6/7/10		Short Term solution would be to install "Rawal Refrigerant APR" device for humidity control.
Kress	HVAC Commissioning	\$5,000	\$4,830	QMS Inc.	9/28/10		Commission HVAC system, as noted in Appendix A.
Kress	Exterior Wall: Brick Veneer	\$500	\$550	Under Pressure	October 2010		Should receive a good power wash / cleaning every 5 years, or as necessary.
Ashwaubenon	Sealants & Caulking	\$1,000	\$200	in house	10/14/10		Recaulk all exterior joints, as needed.
Kress	Flooring: Cork Floor	\$10,000	\$6,710	HJ Martin	10/15/10		Cork flooring wearing thin at front entrance / check out area.
Southwest	Sealants & Caulking	\$1,000	\$100	in house	10/15/10		Recaulk all exterior joints, as needed.
Kress	Air & Water Balancing	\$10,000	\$3,625	New Tab	10/18/10		Rebalance system to required volumes. Likely never done properly with original system installation.
Kress	HVAC Calculations	\$7,500	included	QMS Inc.	10/18/10		For proper balancing, calculate heating & cooling loads.
Kress	In-ground Lighting	\$9,250	\$1,000	in house	10/18/10		Modify existing ballasts & electrical connections at in-ground lighting to prevent water build up and burnout.
Kress	AHU Systems	\$500	\$1,275	EC&D	10/25/10		Replace sheaves on AHU fans. See notes in Appendix A.
Ashwaubenon	Retro Commissioning	\$10,000	\$8,242	EC&D	November 2010		Air balancing, Load Calculations, and Control Systems Check will identify areas that need attention & promote energy efficiency.
Southwest	Exhaust Systems	\$1,500	\$3,550	EC&D	week of 10/18		Fan from original installation should be replace within 5 years.
		\$73,250	\$35,447				

Second Tier Boldt Recommendations

Ashwaubenon	HVAC Control Systems	\$25,000	Install control system for remote access and easier maintenance. Curt suggest could cost \$10,000.
Ashwaubenon	Humidification System	\$15,000	Install humidification system in 5 - 10 years, to provide better overall humidity control (dryness in winter, dampness in summer).
Ashwaubenon	Exterior Windows	\$40,000	Exterior windows have low insulating values & showing age. Could be upgraded in near future. Might consider doing sooner.
Ashwaubenon	Exterior Doors	\$15,000	Exterior doors have low insulating values & showing age. Could be upgraded in near future.
Kress	Lighting Controls	\$10,000	Reprogram lighting system on main floor.
Southwest	Flashing & Trims	\$4,000	Some corrosion exists on metal gutters. Wood fascia is showing age.
Weyers-Hilliard	Ceiling: Painted Drywall	\$5,000	Drywall ceiling in good overall condition. May need occasional touch-up paint, as necessary.
Weyers-Hilliard	Wall Finish: Painted Drywall	\$10,000	Touch-up / Re-painting every 5 - 10 years, or as necessary.

Third Tier Boldt Recommendations

Branch	Maintenance Item	Estimate	General Comments
Central	Electrical: Main Circuit Breaker	\$30,000	Main Circuit Breaker on switchgear should be replaced. This is a safety concern as it does not reset and will not protect against fault. See Appendix B: Electrical Assessment for further detail.
Central	Building: Skylights	\$60,000	Existing skylight system is poorly insulated and occasional water leakage occurs. Replace with modern system with better R-Values and proper weatherproofing. Budget includes removal of existing skylights and new frames and glazing.
Central	Building: Parking Lot - Relocate Cooling Tower	\$300K - 500K +/-	In conjunction with parking lot redesign, relocating the cooling tower to the roof will free up some space in the parking lot to accommodate much needed additional parking spaces. Mechanical lines will need to be re-routed and reconnected.
Central	Electrical: Roof top disconnect switch	\$1,000	Replace 30A disconnect switch on the condensing unit located on the roof.
Central	HVAC: Existing Cooling Tower & Steam Boiler	\$6,000	The existing cooling tower and steam boiler have been well maintained and can be expected to last 10 years or more.
Central	Building: Book Drop	\$7,500	Book drop currently has water leaking issues as well a potential security breach. Consideration should be given to address weatherproofing and security. \$5K - 10K +/- Let's wait for architect review
Central	Electrical: Data/Communications IDF	\$7,500	Relocate the data system IDF from it's existing location on the second floor to a secure location. Wait for architect opinion.
Central	Electrical: Branch Breakers	\$9,500	Replace branch breakers used for lighting control. Recommend providing localized lighting control. See Appendix B: Electrical Assessment for further detail.
Central	Electrical: Exterior emergency lighting	\$10,000	Provide emergency lighting at each of the building exits on the exterior of the building.
Central	HVAC: 3rd Floor Condensing Unit	\$12,000	The unit is nearing the end of its life expectancy as identified by AHRAE standard. At some point, failure may occur. Should be replaced in near future. Could wait for architect opinion, but item may fail & need to be replaced anyway.
Central	Electrical: Emergency lighting control in stairwell	\$12,500	Eliminate the keyed switch control for emergency lighting in the stairwells and place lighting on occupancy sensors.
Central	Electrical: Test Breakers	\$15,000	Due to age of breakers, each should be tested to confirm they will trip due to an overload or fault. This should be done every five years.
Central	Electrical: Stack Area lighting	\$17,500	Provide modification to stack area lighting.
Central	Electrical: Transfer Switch	\$20,000	Install additional transfer switch for non-emergency loads. Recommend adding transfer switch to separate emergency loads from back up power loads. See Appendix B: Electrical Assessment for further detail.
Central	Electrical: Exterior lighting	\$20,000	Change lighting from existing HID to different style of lamp (LED or induction lamps).
Central	Building: Interior Finishes: Flooring	\$22,500	Periodic replacement of flooring, as necessary. Primarily carpet in public areas with heavy traffic. Generally replace every 8 - 10 years, depending on wear. \$20K - 25K +/-
Central	Electrical: Localized lighting control	\$22,500	Provide localized lighting controls such as occupancy sensors and/or low voltage lighting controls throughout building to help conserve energy and comply with the energy code.
Central	Electrical: Arc Flash Study	\$22,500	Provide arc fault study on building electrical system and provide identification on each panel identifying potential hazard, clear zone, incident energy, and appropriate PPE.

Branch	Maintenance Item	Estimate	General Comments
Central	Building: Interior Finishes: Flooring	\$22,500	Periodic replacement of flooring, as necessary. Primarily carpet in public areas with heavy traffic. Generally replace every 8 - 10 years, depending on wear. \$20K - 25K +/-
Central	Electrical: Elevator	\$25,000	While it is difficult to pinpoint what the exact problem may be in the operation of the elevators, a few items may be contributing to the inconsistent operation of the elevator(s). See Appendix B: Electrical Assessment. Minimum of \$20K +/-
Central	Building: Uneven Concrete Slabs	\$25,000	Heaving concrete slabs can be tripping hazard. Short term fix is grinding down edges periodically. Long term fix is to replace concrete and add 2" rigid insulation or 8" compacted fill beneath, to prevent heaving.
Central	HVAC Control Systems	\$30,000	Update of control systems and proper maintenance. See Appendix A: HVAC Assessment for further detail.
Central	Building: Handicap Accessibility (ADA)	\$41,250	Many Non-ADA compliant features exist throughout the facility. Could all be addressed during a major interior remodel or in a phased approach. Phase 1: stairways, handrails, guardrails, door hardware. \$75K - 100K +/- for 2 phases
Central	Building: Handicap Accessibility (ADA)	\$41,250	Many Non-ADA compliant features exist throughout the facility. Could all be addressed during a major interior remodel or in a phased approach. Phase 2: elevators, plumbing fixtures, grab bars. \$75K - 100K +/- for 2 phases
Central	HVAC: Retro Commissioning	\$50,000	Retro commissioning of existing HVAC system to the original specifications. See Appendix A: HVAC Assessment for further detail.
Central	HVAC: Humidifiers & AHU's	\$50,000	Replacement of unit humidifiers and re-insulation of air-handling units. See Appendix A: HVAC Assessment for further detail.
Central	Building: Parking Lot - Repaving	\$60,000	The parking lot has been resurfaced many times and remains a continuous maintenance issue. Remove existing layers of blacktop and repave new over 8" min. compacted fill. Short term fix.
Central	Building: Plumbing Fixtures & Accessories	\$70,000	Update of existing plumbing fixtures (sinks, toilets, urinals, drinking fountains, etc...) as necessary, depending on use and general wear & tear. Consider use of modern day water efficient fixtures to help reduce water consumption. \$60K - 80K +/-
Central	Interior Finishes: Furniture	\$82,500	Many areas of interior finishes & furniture (seating, desks, tables, etc...) are original and could use a modern day make over, to update the early 1970's vintage furniture. \$75K - 100K +/-
Central	Building: Parking Lot - Redesign	\$82,500	In conjunction with relocating cooling tower to rooftop, redesign a more efficient parking layout to accommodate additional parking spaces. Remove existing layers of blacktop and repave new over 8" min. compacted fill. Long term fix. \$75K - 100K +/-
Central	HVAC: Duct & Coil Cleaning	\$85,000	Cleaning of HVAC duct systems & coils will dramatically improve overall efficiency. Years of dust and debris have accumulated on existing coils. See Appendix A: HVAC Assessment for further detail. \$70K - 100K +/-
Central	Building: Auditorium Seats	\$90,000	Replacement of original 1971 auditorium seats. Worn and outdated fabric, nearly 40 years old.
Central	Building: Acoustical Ceiling Tile	\$95,000	Original 12x12 spline ACT is present, containing asbestos. Access above the ceiling is difficult, and replacing the tile is often neglected. Replacement with modern 24x24 ACT is suggested. \$90K - 100K +/-
Central	HVAC: Air Handling Units 1 - 8	\$150,000	With upgrades outlined in Appendix A, these units could be expected to last another 20 years.
Central	Building: Exterior Walls	\$175,000	Overall building envelope is poorly insulated, resulting in high energy costs. R-Values of exterior walls can be improved with added insulation, min. 2" rigid - currently less than 1" or none in some areas.
Central	Building: Windows	\$300K - 325K	Original glazing system has poor insulation values resulting in low energy efficiency performance and high utility costs. Major factor in high levels heat loss through building envelope. Window panes buckling in frames in some areas.
Central	HVAC System - VAV Conversion	\$300K - 350K +/-	Conversion of existing constant volume system to variable air volume (VAV) system. See Appendix A: HVAC Assessment for further detail.

Completed ECMs

Priority	Location	ECM	ECM Description	Cost Estimate	Savings/yr	Payback	Progress	Date Completed	Actual Cost
0	Ashwaubenon Branch	A-1	Implement Night Setback/Set-up	\$600	\$3,856	0.2	100%	10/19/2009	\$0
0	Southwest Branch	S-1	Implement Night Setback/Set-up	\$1,845	\$1,062	1.7	100%	10/19/2009	\$0
0	Southwest Branch	S-3	Install Occupancy Sensors	\$358	\$98	3.7	100%	1/15/2010	\$220
0	Kress Family Branch	K-5	Replace 32W F32T8 to 25W F25T8 Lamps	\$982	\$469	2.1	100%	2/12/2010	\$960
0	Weyers-Hilliard Branch	W-5	Replace 32W F32T8 to 25W F25T8 Lamps	\$1,599	\$765	2.1	100%	2/26/2010	\$1,565
0	Weyers-Hilliard Branch	W-1	Convert Variable Inlet Vane to VFD	\$8,570	\$1,850	4.6	100%	4/9/2010	\$4,900
0	Southwest Branch	S-4	Replace 32W F32T8 to 25W F25T8 Lamps	\$439	\$257	1.7	100%	4/9/2010	\$429
0	Southwest Branch	S-2	Building Envelope Improvements	\$1,434	\$612	2.3	100%	4/11/2010	\$3,570
0	Ashwaubenon Branch	A-3	Seal Duct Leaks	\$200	\$208	1.0	100%	5/3/2010	\$65
0	Ashwaubenon Branch	A-4	Retrofit 34WT12 U-Tube Fixtures	\$1,098	\$144	7.6	100%	6/4/2010	\$1,750
0	Ashwaubenon Branch	A-5	Replace 32W F32T8 to 25W F25T8 Lamps	\$1,268	\$677	1.9	100%	8/12/2010	\$1,240

ECM Priority & Progress

Priority	Location	ECM	ECM Description	Cost Estimate	Savings/yr	Payback	Progress	Date Completed	Actual Cost
1	Kress Family Branch	K-3	Seal Duct/Leaks and Insulate Supply Duct	\$1,838	\$861	2.1	5%		
1	Weyers-Hilliard Branch	W-3	Recommission Building	\$9,440	\$3,040	3.1	15%		
1	Central Library	C-5	Replace 32W F32T8 to 25W F25T8 Lamps	\$7,966	\$4,580	1.7	20%		
1.1	Kress Family Branch	K-1	Recommission Building	\$9,600	\$10,186	0.9	0%		
2	Kress Family Branch	K-4	Replace PAR30 lamps with CFL	\$540	\$662	0.8	0%		
2	Central Library	C-3	Replace PAR30 lamps with CFL	\$923	\$1,844	0.5	40%		
3	Weyers-Hilliard Branch	W-4	Implement Demand Controlled Ventilation	\$9,200	\$2,809	3.3	0%		
3	Kress Family Branch	K-2	Implement Demand Controlled Ventilation	\$8,400	\$2,156	3.9	0%		
3	Ashwaubenon Branch	A-2	Implement Demand Controlled Ventilation	\$4,400	\$1,072	4.1	0%		
4	Weyers-Hilliard Branch	W-2	Repair Windows	\$18,480	\$1,565	11.8	0%		
4	Central Library	C-1	Replace Skylights	\$45,175	\$3,105	14.5	0%		
5	Central Library	C-4	Retrofit HO Fluorescent Fixtures	\$42,800	\$11,551	3.7	0%		
5	Central Library	C-6	Air Handling Unit Upgrades/Tune-Up	\$182,925	\$13,544	13.5	0%		
6	Central Library	C-2B	Replace Windows	\$711,980	\$13,647	52.2	0%		
9	Central Library	C-2A	Install Solar Film on Windows	\$90,390	\$7,803	11.6	0%		
9	Weyers-Hilliard Branch	W-6	Install Geothermal Heat Pumps	\$155,900	\$6,510	23.9	0%		

NEW ZOO
ADMISSIONS REVENUE ATTENDANCE
2010 REPORT
2008, 2009, 2010

ATTENDANCE

MONTH	2008	2009	2010
January	624	806	834
February	456	2,524	1,649
March	5,879	6,941	11,754
April	12,810	22,456	29,292
May	37,908	42,282	38,070
June	48,832	53,597	41,647
July	49,316	56,199	39,142
August	47,697	42,035	42,345
September	16,974	21,738	17,938
October	23,657	14,165	
November	3,222	6,020	
December	1,531	1,292	
TOTAL	248,906	270,055	222,671

-3800.00

YTD 248,578

-25,907

ADMISSION & DONATIONS

MONTH	2008		2009		2010		2008		2009		2010	
	ADMISSIONS	DONATION BIN	ADMISSIONS	DONATION BIN	ADMISSIONS	DONATION BIN	PER CAP	PER CAP	PER CAP	PER CAP	PER CAP	PER CAP
January	1,250.00	7.41	1,773.00	1,042.55	1,532.00	590.80						
February	991.00	41.00	5,824.00	600.36	3,714.10	41.00						
March	11,202.25	123.50	15,750.25	281.06	27,371.74	184.00						
April	32,309.50	199.01	39,286.50	718.31	57,448.67	931.97						
May	116,001.08	766.00	123,197.16	755.50	118,802.99	427.56						
June	109,245.17	897.13	117,308.93	845.03	112,869.92	385.04						
July	131,969.25	372.75	151,684.20	1,337.71	115,654.19	483.99						
August	136,314.66	917.00	123,188.80	1,302.09	129,290.88	476.65						
September	50,356.81	1,359.25	64,341.99	968.33	50,826.50	657.88						
October	29,118.75	560.96	12,455.25	128.60								
November	8,643.47	1,822.94	14,183.50	519.69								
December	4,298.11	1,306.92	3,449.00	2,859.00								
TOTAL	\$631,700.05	\$8,373.87	\$672,442.58	\$11,358.23	\$617,510.99	\$4,178.89	\$2.02	\$3.49	\$2.26	\$2.31	\$2.31	\$2.56

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**NEW ZOO
GIFT SHOP, MAYAN
ZOO PASS REVENUE
2010 REPORT
2008, 2009, 2010**

					2008	2009	2010	
					PER	PER	PER	
					CAP	CAP	CAP	
Paws & Claws	2008	2009	2010	(-)/(+)				
Gift Shop								
January	\$ 595.37	\$ 830.17	\$ 1,100.43	\$ 270.26	\$ 0.95	\$1.03	\$ 1.32	
February	\$ 729.81	\$ 2,830.32	\$ 1,733.75	(\$1,096.57)	\$ 1.60	\$1.12	\$1.05	
March	\$ 5,757.22	\$ 5,913.59	\$ 10,694.13	\$ 4,780.54	\$ 0.98	\$0.87	\$ 0.91	
April	\$ 11,995.58	\$ 15,107.46	\$ 25,606.74	\$ 10,499.28	\$ 0.94	\$0.67	\$ 0.87	
May	\$ 38,492.16	\$ 36,771.02	\$ 41,462.02	\$4,691.00	\$ 1.02	\$0.87	\$ 1.09	
June	\$41,888.73	\$44,494.48	\$45,906.57	\$ 1,412.09	\$ 0.86	\$0.83	\$ 1.10	
July	\$ 49,126.63	\$ 49,436.74	\$ 44,312.40	\$ (5,124.34)	\$ 1.00	\$0.89	\$ 1.13	
August	\$ 47,225.06	\$ 41,274.65	\$ 48,932.87	\$ 7,658.22	\$ 0.99	\$0.98	\$ 1.16	
September	\$ 13,785.69	\$ 16,858.13	\$ 16,193.99	\$ (664.14)	\$ 0.81	\$0.78	\$ 0.90	DEC 3%
October	\$ 10,721.05	\$ 13,326.57			\$ 0.45	\$0.94		INC 15%
November	\$ 2,416.52	\$ 4,147.86			\$ 0.75	\$0.69		in per cap
December	\$1,650.35	\$1,708.66			\$ 1.08	\$1.32		
TOTAL	\$ 224,384.17	\$ 232,699.65	\$ 235,942.90	\$ 22,426.34	\$ 0.95	\$ 0.92	\$ 1.06	INC 15% YTD
					\$ 211,033.91 INC 11% YTD			

					2008	2009	2010	
					PER	PER	PER	
					CAP	CAP	CAP	
Mayan	2008	2009	2010	(-)/(+)				
Taste of Tropic								
January	\$ 504.56	\$ 589.33	\$ 1,702.25	\$ 1,112.92	\$0.81	\$0.73	\$2.04	
February	\$ 519.75	\$ 1,773.79	\$ 2,542.97	\$769.18	\$1.14	\$0.70	\$1.54	
March	\$ 3,085.18	\$ 4,509.88	\$ 13,071.01	8,561.13	\$0.52	\$0.66	\$1.11	
April	\$ 9,874.56	\$ 13,320.22	\$ 22,461.64	9,141.42	\$0.77	\$0.59	\$0.77	
May	\$ 26,304.66	\$ 32,991.35	\$ 40,170.65	7,179.30	\$0.69	\$0.78	\$1.06	
June	\$39,309.12	\$38,201.67	\$44,864.86	6,663.19	\$0.80	\$0.71	\$1.08	
July	\$ 35,774.78	\$ 44,643.82	\$ 48,815.59	4,171.77	\$0.73	\$0.79	\$1.25	
August	\$ 38,943.79	\$ 41,662.95	\$ 52,917.17	11,254.22	\$0.82	\$0.99	\$1.25	
September	\$ 12,100.87	\$ 16,925.85	\$ 19,543.36	2,617.51	\$0.71	\$0.78	\$1.09	INC 15%
October	\$ 17,378.85	\$ 12,192.65			\$0.73	\$0.86		INC 40%
November	\$ 1,842.95	\$ 4,135.12			\$0.57	\$0.69		in per cap
December	\$ 1,730.81	\$ 1,960.99			\$1.13	\$1.52		
TOTAL	\$ 187,369.88	\$ 212,907.62	\$ 246,089.50	\$ 51,470.64	\$0.79	\$ 0.82	\$ 1.24	INC 52% YTD
					\$ 194,618.86 INC 26% YTD			

ZOO PASS							
MONTH	2008	2009	2010	(-)/(+)	NEW	RENEWAL	TOTAL
January	\$1,389.00	\$ 1,827.00	\$2,317.00	\$ 490.00	16	23	39
February	\$ 1,353.00	\$ 3,977.00	\$ 3,177.00	\$ (800.00)	16	32	48
March	\$ 8,216.00	\$ 12,073.00	\$17,882.00	\$ 5,809.00	131	153	284
April	\$ 21,320.00	\$ 20,447.00	\$ 24,530.00	\$ 4,083.00	199	191	390
May	\$ 23,609.00	\$ 32,600.00	\$ 28,047.00	\$ (4,553.00)	162	287	449
June	\$18,958.00	\$23,237.00	\$25,770.00	\$ 2,533.00	132	276	408
July	\$ 18,800.00	\$ 20,025.00	\$ 18,033.00	\$ (1,992.00)	63	227	290
August	\$ 11,732.00	\$ 12,308.00	\$ 14,188.00	\$ 1,880.00	41	184	225
September	\$ 6,444.00	\$ 7,278.00	\$ 6,816.00	\$ (462.00)	27	86	113
October	\$ 5,022.00	\$ 2,739.00					
November	\$ 2,855.00	\$ 3,944.00					
December	\$ 5,115.00	\$ 8,273.00					
TOTAL	\$ 124,813.00	\$ 148,728.00	\$ 140,760.00	\$ 6,988.00	787	1459	2246
					\$ 133,772.00 INC 5% YTD		

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Gift Shop, Mayan and Admissions Revenue

September 2010

Day	Date	Gift Shop	Concessions	Admissions	Vending	Zoo Pass	Adopt/zoo	Donation	Cons. Fund	Misc	Special Event	Attend.
Wed	1	396.00	536.52	602.25	941.23	182.00	20.00	-	0.25	7.58	50.00	449
Thu	2	418.19	332.32	794.00	171.56	128.00	-	-	216.60	3.79	-	228
Fri	3	219.74	243.35	1,415.00	117.54	187.00	-	-	318.00	1.90	-	271
Sat	4	1,323.36	1,629.07	4,549.50	1,970.95	251.00	-	20.00	-	7.58	-	1643
Sun	5	2,487.77	3,395.75	8,445.45	2,156.73	374.00	-	11.50	1.00	20.85	-	2729
Mon	6	721.50	1,236.03	3,530.50	829.38	64.00	-	-	-	3.79	-	1136
Tue	7	155.61	109.73	211.70	301.03	246.00	-	-	699.00	1.90	-	83
Wed	8	374.27	264.34	572.00	203.79	172.00	150.00	-	197.60	7.58	-	305
Thu	9	300.10	235.82	669.00	190.52	2,055.00	-	-	-	5.69	-	238
Fri	10	688.74	796.78	1,423.00	329.86	192.00	-	-	-	5.69	1.00	484
Sat	11	700.32	199.32	1,442.05	531.75	64.00	-	-	9.95	3.79	-	567
Sun	12	1,218.50	1,784.23	4,718.00	1,100.95	175.00	-	-	-	13.27	-	1513
Mon	13	220.20	283.03	1,059.00	284.83	54.00	-	-	-	3.79	-	231
Tue	14	137.18	171.13	470.00	1,203.23	423.00	-	-	13.70	-	-	148
Wed	15	69.79	178.39	142.00	78.67	59.00	-	-	-	-	-	109
Thu	16	56.43	54.55	152.00	12.32	59.00	-	-	-	-	-	32
Fri	17	211.62	252.97	702.00	238.86	59.00	-	-	-	3.79	-	248
Sat	18	972.77	1,111.69	2,844.00	1,250.76	121.00	-	-	-	3.79	-	1199
Sun	19	996.33	802.44	1,883.75	1,384.60	67.00	20.00	-	-	3.79	125.55	609
Mon	20	148.98	199.00	412.00	155.45	246.00	-	-	-	-	-	166
Tue	21	72.28	1,183.21	642.00	85.31	123.00	-	-	-	-	228.00	156
Wed	22	449.08	361.26	898.00	287.68	-	38.00	-	-	9.48	-	773
Thu	23	-	27.41	48.00	5.69	339.00	-	-	-	-	-	19
Fri	24	380.25	298.52	691.00	82.46	123.00	-	-	-	-	-	217
Sat	25	1,091.45	1,140.58	2,846.00	1,128.48	187.00	-	-	-	9.48	139.00	957
Sun	26	862.63	1,156.36	3,192.75	1,122.34	-	-	507.57	7.00	15.17	7.00	1061
Mon	27	155.18	203.07	497.55	151.66	64.00	-	118.81	-	-	50.00	278
Tue	28	195.17	177.09	731.00	121.33	315.00	-	-	-	1.90	36.50	266
Wed	29	445.49	404.82	1,793.00	215.64	190.00	-	-	-	-	28.00	711
Thu	30	362.53	387.29	1,725.00	453.55	300.00	-	-	-	7.58	21.00	556
		362.53	387.29	1,725.00	453.55	300.00	-	-	-	7.58	133.50	556
		-	-	-	-	-	-	-	-	-	-	0
Total		\$ 16,193.99	\$ 19,543.36	\$ 50,826.50	\$ 17,561.70	\$ 7,119.00	\$ 228.00	\$ 657.88	\$ 1,463.10	\$ 149.76	\$ 819.55	17,938

Weather Ke 1 = Sunny 2 = Overcast 3 = Rain 4 = Snow

Volunteers

Total Attendance

17938

NEW ZOO

Brown County

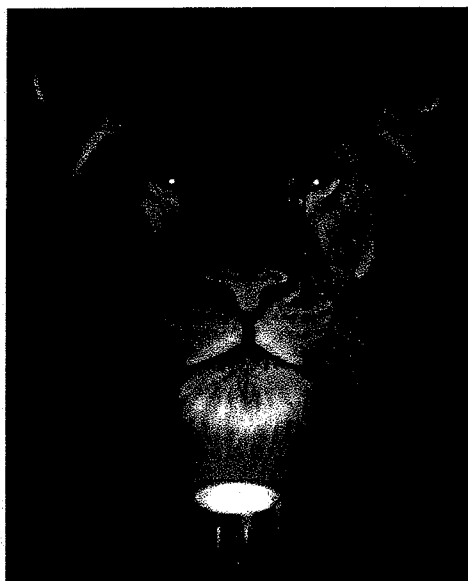
4418 REFORESTATION ROAD
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MARIA A. LASECKI

OPERATIONS MANAGER
FOR IMMEDIATE RELEASE



North Shore Bank "Zoo Boo"

***Tickets now on sale for Halloween festivities
to be held on Fridays and Saturdays throughout October***

GREEN BAY, Wis. (October 4, 2010) – The NEW Zoo is pleased to announce North Shore Bank as the title sponsor for its annual Halloween event. Plans are well under way to ensure this year's North Shore Bank **Zoo Boo** is a spooktacular good time!

"We're big fans of the NEW Zoo at North Shore Bank, and we're thrilled to be sponsoring this year's Zoo Boo," said Tricia Cravillion, the bank's Northeast District Manager. "It's going to be a great time for the whole family, and we encourage everyone to come out and enjoy some Halloween fun."

Hundreds of lighted jack o' lanterns will line walkways and trails. Twelve Treat Stations will be scattered throughout the Zoo and candy will be handed out by costumed volunteers **all 6 nights of the event!** Children are encouraged to come in costume and trick or treat throughout the NEW Zoo—don't forget your treat bag! Giant inflatable fun will be featured **every** night and we will have the "happy, haunted" Children's Zoo area for little monsters—featuring games and interactive fun! More adventurous visitors can enjoy a horse-drawn haunted hay wagon ride through the "Freaky Forest" the first four evenings of the event. Special Moments DJ will be on hand to rock the night away each evening – don't miss the chance to join dance with the NEW Zoo costumed mascots!

North Shore Bank Zoo Boo Dates

Oct 15 & 16

Children's Inflatables/Haunted Hayride

Oct 22 & 23

Children's Inflatables/Haunted Hayride

Oct 29 & 30

Children's Inflatables/Children's Games

3-8pm

(Expanded hours this year! Entry gates will close at 7:30 on all dates)

Note: The Zoo will be closing at **2:00pm** on these dates so we can prepare for the fun.

Advanced tickets will be **\$7.00** for children/adults (1 and under free).

Tickets purchased at the gate will be **\$9.00** for children/adults (1 and under free).





MONSTER MAYHEM AT THE MUSEUM

AN HISTORIC TRIBUTE TO THE MIDNIGHT MOVIE SPOOK SHOW!
This year the Neville is producing its own October Halloween Event – Monster Mayhem at the Museum! Have you ever heard of a Midnight Movie Spook Show? Join our "Security Guard" as he recreates a theater experience that was popular in the 40's, 50's and 60's.

First he'll Terrify you when he shows you a 50's Television episode of One Step Beyond, Tales of Tomorrow or some other Classic TV surprise. Then...accompany the Guard as he takes you on a 3-D Tour of the Neville's Private Haunted Collection.

As members of the audience, you will actually become a part of the movie - Horrifying! And while you're touring the Collection area, you may even run into some "old friends" - all without ever leaving your seat! It's Amazing! It's Fantastic! And it might even be Educational!

TICKETS AVAILABLE ON DAY OF SHOW WITH MUSEUM ADMISSION.

MOVIE SHOWTIMES

October 16th	2:00 PM	Neville Member	Free
October 27th	7:00 PM	Child (5 years and under)	Free
October 30th	2:00 PM	Child (6 years to 15 years)	\$2.00
October 31st	2:00 PM	Adult (16 years and older)	\$4.00

A Free Show Will Be Performed on October 27th! Tickets Available While They Last!
A FAMILY-FRIENDLY HALLOWEEN MOVIE EVENT—FREE WITH MUSEUM ADMISSION
45 MINUTES FOR EACH SHOWTIME.



210 MUSEUM PLACE • GREEN BAY, WI 54303
www.nevillepublicmuseum.org • (920) 448-4460

